

Dear Principal or School Official,

I am applying to the **Affordable Connectivity Program (ACP)** with the Federal Communication Commission. The ACP is a FCC program benefit program that helps ensure that households can afford broadband access. The benefit provides a discount of up to \$30 per month toward internet service for eligible households.

One of the ways that applicants can qualify is by providing evidence that my child receives free school meals under the USDA community Eligibility Provision in the 2022-2023 school year.

**Could you assist me with a letter verifying that my child receives free school meals? Please see template letters for your convenience. When filling out the letter, can you make sure that the letter includes the following information:**

- The name of the member of the household that is enrolled in the Community Eligibility Provision school
- Parent's full name as it appears below
- Name of School or School District
- School year 2022-2023
- Signature of Principal or other school official

Parent's Full Name: Ashlee Parra

If you have any questions about ACP, please visit <https://www.fcc.gov/acp>

Date:

To Whom It May Concern:

This letter confirms that the following child(ren) in this household attend a Community Eligible Provisioned School (CEP) during 2022-23 school year.

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

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Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Sincerely,

School official name:

School address and phone number:

School official title: